

# 2016 Vendor Information



The Frame 6 Users Group 30th Anniversary Conference will be held at PGA National Resort, Palm Beach Gardens, Florida, USA, June 13 -16, 2016. The Vendor Fair will be held Tuesday, June 14 from 5:00 – 8:30 PM, in the PGA National Grand Ballroom.

### USER ACTIVITIES

Two and one half days of meeting will be kicked off with a Vendor-Optional Welcome Reception and Dinner on Monday, June 13. Breakfast will be served to the Users every morning (Tuesday through Thursday) from 7 to 8 AM. The Users-only meetings will begin at 8 AM every morning. Lunch will be served to the Users from noon until 1 PM Tuesday through Thursday. (Sponsorships are available.) The Vendor Fair and Reception will be on Tuesday evening from 5 PM until 8:30 PM.

### ROOM BLOCK — HOTEL RESERVATIONS

The Frame 6 Users Group has reserved a block of hotel rooms at a special Group rate of **\$139.00** (plus tax) per night. The Resort fee of \$25.00 has been waived for all Frame 6 Users Group reservations. The hotel will extend the rate from three nights before the conference to three nights after the conference IF rooms are available. Reservations are subject to availability and must be made no later than May 15th to get the group rate. Check-in time is 4 PM; check out time is Noon. Registering in the Group block helps the Group keep meeting costs down. To reserve your hotel room, **call 844-821-0028 and state that you are with the Frame 6 Users Group.**

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Valet parking is \$20 per night. Self parking is available. **For those with reservations through the Frame 6 block, there is a 10% discount on golf fees and 10% discount on full price Spa services.**

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## VENDOR PARTICIPATION

### MONDAY DINNER OPTION

Vendors may attend the Welcome Reception and Dinner with the Users on Monday, June 13th. Reservations must be made at time of booth application. Cost is \$175.00 for each representative attending the dinner.

### APPLY FOR BOOTH SPACE

Apply for space in the Vendor Fair ASAP by completing the Vendor Application Form (page 6 herein) and faxing it to the number on the form or by emailing it to Frame6@Goosecreeksys.com. The form may also be mailed (after submission by email or fax) with a check to arrive by May 15, 2016, to the address on the form. No vendor will be allowed to participate who has not paid the requisite fees.

### BOOTH SPACE & CHOOSING YOUR BOOTH

All booths are 10X8 (10 feet wide and 8 feet deep). Each booth is \$1,750.00 (USD). Each booth space includes participation in the trade show by two representatives. (Additional booth reps—over two—are \$125.00 each). Each booth is piped and draped and comes with a 6 ft draped table, a company name sign, and two chairs. There is carpet on the floor. Electrical must be ordered separately from PGA National.

Choose your booth space by referring to the Booth layout diagram shown on page 5 herein. Decide on your top three preferred areas. Indicate your first through third location preference by number on the Vendor Application Form, page 6 herein. Note that no guarantee is made as to availability of any area. **Spaces are assigned on a first come, first served basis.** Booth layout and placement is approximate. Your space number assignment will be on your emailed invoice/confirmation. If your space choices are already assigned, you will be contacted for additional options.

### TRADE SHOW BEVERAGE TICKETS

Although the booth space fee helps to pay for the reception during the Vendor Fair, it does not begin

to cover beverage service. If you care to purchase beverage tickets to distribute to the Vendor Fair attendees, each ticket is \$10.00 prior to May 15, 2016. After May 15, and on-site, they are \$11.00 each. **On-site, only cash or checks will be accepted.** Tickets are non refundable. Beverage tickets are a wonderful way to help draw the user to visit your booth. All attendees must have a beverage ticket to get any beverage — tickets can only be obtained from the exhibitors. (It only takes a half a ticket for sodas and bottled water. Beer, wine and mixed drinks are a full ticket.)

### CONFERENCE PROGRAM BOOK — ADS

The Conference Program Book is wire bound and includes conference information such as the agenda, questions submitted in advance, and *the attendee list*. The back of the book is devoted to vendor advertisements. Placing an ad is one way to guarantee that an attendee will remember that you were a participant. Ad pricing: 1/4 Page is \$475.00; 1/2 page is \$875.00; Full page is \$1,275.00. The outside back cover is \$3000.00. Inside back cover is \$2,000.00.

**If** you place an ad, you will receive a copy of the book AT the meeting. Copies of the Conference Program Book (which include the attendee list) are available only to Frame 6 Users Group conference attendees and advertisers. Additional copies are \$100.00 each. Ad copy must be sent in by May 15, 2016. Ad copy must be in PC graphic file format, (e.g., .png, .bmp, .jpg, .tif, or .pdf). Finished sizes are:

**1/4 Page:** 3 3/8" wide by 4 3/4" tall — orientation is Portrait;

**1/2 Page:** 7" wide by 4 3/4" tall —Landscape orientation; and

**Full Page:** 7" wide by 9 3/4" tall—Portrait orientation.

Please note: You will not be provided with a separate attendee list. The only way to know who is there (other than to try to collect business cards) is to place an Ad so that you may then get a Conference Program Book.

Ads should be sent to  
Frame6@GooseCreekSys.com

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## SPONSORSHIPS

The Group greatly appreciates past sponsors and encourages your participation as a sponsor. You may sponsor a bar, a lunch, break, or breakfast during the two and 1/2 meeting days. You may have up to 4 representatives attend the function you sponsor without additional cost. You may place literature on the tables and you may place a sign at the entrance to the function area stating that you are sponsoring the function. A flat fee is charged for each event sponsorship. See the listing of Available Opportunities on page 4 herein.

## CONFIRMATION

Once you have faxed in your participation application, you should receive email confirmation within 5 business days. If you do not receive confirmation with a booth number assignment, please call 803-532-1978 to inquire.

## SHIPMENTS

Shipment information will be emailed to your administrative point of contact within one month of the show. Be sure that your on-site representative has the appropriate labels for return shipment. **We strongly recommend that you use the drayage company we engage so as to facilitate your shipment arriving and departing on time. If you use the designated drayage company, they will place your shipment in your booth and handle storage of your crates and boxes. In addition they will return same to your booth for repacking and shipment out.**

## RESTRICTIONS

Exhibitors are restricted from applying anything to the walls of the facility. Exhibitors are liable for any damage to the hotel caused by their actions. Exhibitors shall not extend their booths into the aisle or outside their confirmed spaces. Pop-up displays are allowed as long as they fit into the assigned space. Exhibitors shall not block another exhibitor's booth

## INSURANCE

**By making application to exhibit at the Frame 6 Users Group Vendor Fair, exhibitor acknowledges that it has the necessary insurance to cover its liability and agrees to keep harmless the Frame 6**

**Users Group, GCSI, The PGA National Resort, and their employees and agents from any and all claims, losses, and damages to persons or property, governmental charges or fines, attorneys' fees arising out of or caused by exhibitor's use of the exhibition premises.**

## VENDOR SCHEDULE

The following is the schedule of events for pre-approved vendors:

### Monday, June 13, 2016—Optional

6:00 PM—30th Anniversary Welcome Reception and Dinner with the users (Additional \$175 each representative)

### Tuesday, June 14, 2016:

11:00 AM—Vendor Badge Pickup and Registration— Outside Ballroom

11:00 AM—Registered Vendors may set-up

5:00—8:30 PM — Frame 6 Vendor Fair and Reception

8:30 PM — Vendor Tear Down

## AIRPORT

The nearest major airport is Palm Beach. Other airports are Fort Lauderdale and Miami

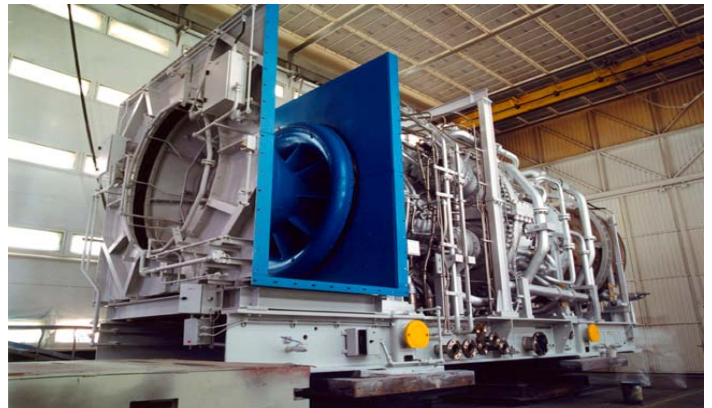
## QUESTIONS?

Call 803-532-1978 Monday through Thursday, 9 AM—4 PM Eastern US time, or send email to: [Frame6@GooseCreekSys.com](mailto:Frame6@GooseCreekSys.com)

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## CANCELLATION

By submitting application to be a vendor and having a booth number attributed to you, you are signing a contract. You are therefore obligated to pay the associated fees and they must be paid prior to your participation. Exhibitor Application fees will be refunded if cancelled prior to May 1st, less a 10% cancellation fee. Fees are non refundable after May 1st.



## FRAME 6 USERS GROUP AVAILABLE SPONSORSHIP OPPORTUNITIES

Shirts for Steering Committee: \$250.00—8 sponsorships available.

Raffle items during session: \$100.00 each

Monday Night Sponsorships:

Entertainment during 30th Anniversary Welcome Reception and Dinner: \$1,200.00

Monday Night Reception/Dinner Bar: 4 Hours available, \$1,500 each hour (includes one dinner ticket for each hour sponsored)

Food Function Sponsorships:

Breakfast: \$3,300.00—3 Available (Tuesday, Wednesday, Thursday)

All Day Beverage Service: \$2,000.00—2 available\* (Tuesday and Wednesday)

Half Day Beverage Service—\$ 1,000.00 one available\* (Thursday)

Lunches: \$4,200.00 each (Tuesday, Wednesday, & Thursday)

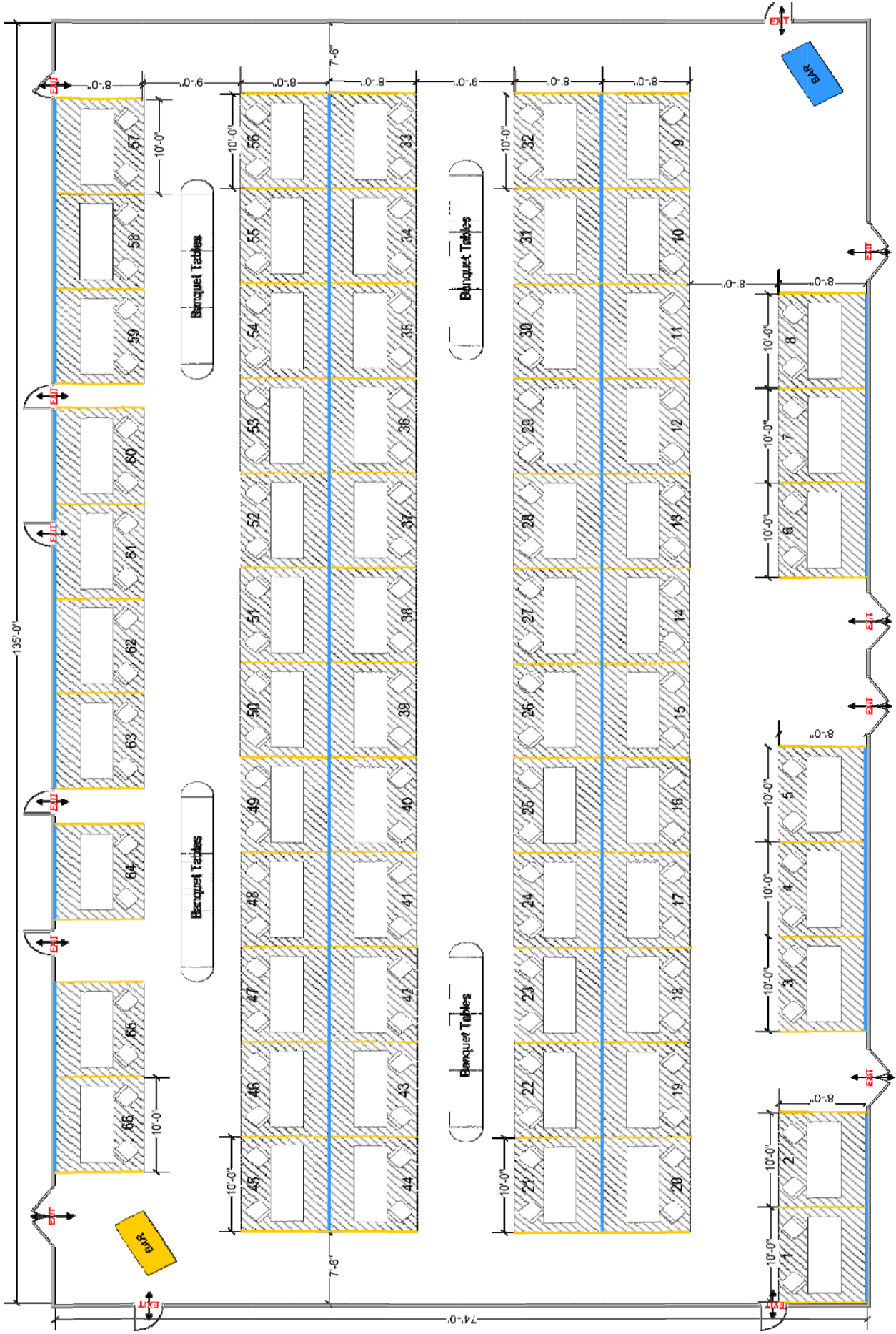
Morning Breaks: \$1,000—3 available (Tuesday, Wednesday, Thursday)

Afternoon Breaks: \$1,700—2 available (Tuesday and Wednesday)

Your sponsorships will be announced during the conference, highlighted in the Conference Book, and added to the Agenda. If you sponsor a food function, you may send up to 4 reps to attend the food function without additional cost.

**\*= Not Considered a Food Function**





# PGA National Grand Ballroom Main Entrance

Fax completed form (without additional cover sheet) to 803-532-1172 OR Email completed form to Frame6@GooseCreekSys.com



2016 Vendor Participation Application Form

Confirmations will be emailed within 5 business days.

Sign us up for:

- Booth(s) @ \$1,750.00 ea.
Additional Booth Reps: @ \$125.00
Beverage Tickets: @ \$10.00 ea.
Monday Dinner Tickets: @ \$175.00 ea.
Sponsoring: (Please list below)

Empty box for listing sponsoring items.

- 1/4 Page Color Ad \$475.00
1/2 Page Color Ad \$875.00
Full Page Color Ad \$1,275.00
Outside Back Cover Color Ad \$3,000.00
Inside Back Cover Color Ad \$2,000.00

Table with 12 rows and 1 column labeled 'Price'.

Total (USD):

Empty box for total amount.

Method of Payment:

Check (PREFERRED) - EMAIL INVOICE TO:

- Visa
MasterCard



Amount to Charge (US\$):

Credit Card #

CVV # (Last 3 digits on back of card) Exp. date Zip code of billing address

Print Name as on Card

Authorized Signature

Sorry, due to higher cost, we do not take American Express.

Note: if the Credit Card is an international card, there will be an additional \$20 processing fee

Administrative Point of Contact

Company

Address

City, State, Zip Code

Phone Number

Email address

Alternate Point of Contact Name and Email Address

Checks should be made payable to: GCSI -or- Goose Creek Systems, Inc. and mailed to GCSI - Frame 6 Users' Group Attn: Michael Elmo 999 Rebecca Drive Leesville, SC 29070-7035

Reps to Trade Show: (Name as to appear on Badge) Over 4, submit names on separate sheet. Check block next to name if attending the Monday night Celebration dinner.

1. Dinner

2. Dinner

Additional Reps (\$125 each or 2nd Booth):

3. Dinner

4. Dinner

Table with 2 columns: Billing Address, Requested Booth Number(s). Includes Dietary/Ambulatory Restrictions and First/Second/Third Choice fields.