

2013 Vendor Fair Information

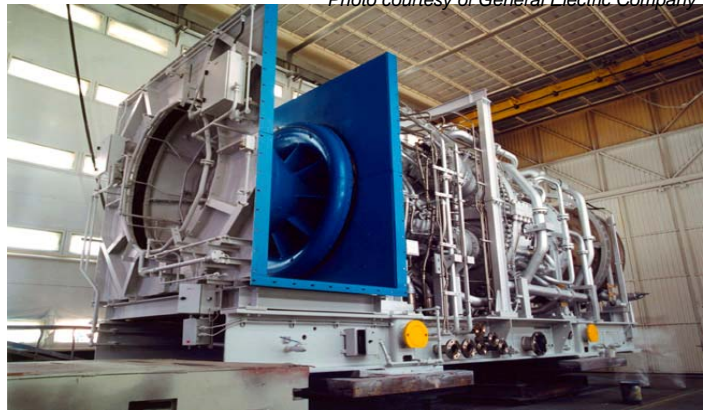


Photo courtesy of General Electric Company

The Frame 6 Users Group 2013 Conference will be held at the South Shore Harbour Resort and Conference Center, 2500 South Shore Blvd., League City, Texas 77573, June 17-20, 2013

The Vendor Fair will be held Tuesday, June 18, from 4:30 — 8:00 PM. The Vendor Fair is open to vendors who provide products or services for the Frame 6.

ACTIVITIES

Two and one half days of meeting will be kicked off with a Welcome Reception and Dinner. Vendors are invited to make reservations for the Reception and Dinner on the Vendor Participation Application form, Page 5 herein.

Breakfast will be served to the Users every morning (Tuesday through Thursday) from 7 to 8 AM. The meetings will begin at 8 AM every morning. Lunch will be served to the Users from noon until 1 PM Tuesday through Thursday. (Sponsorships are available.)

The Vendor Fair and Reception will be on Tuesday evening from 5 PM until 8:30 PM.

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ROOM BLOCK — HOTEL RESERVATIONS

The Frame 6 Users Group has reserved a block of hotel rooms at a special Group rate of \$110.00 (plus tax) per night. The hotel will extend the rate from three nights before the conference to three nights after the conference. Reservations are subject to availability and must be made no later than May 15th to get the group rate. Registering in the Group block helps the Group keep meeting costs down. Please either call the South Shore Harbour Resort and Conference Center at 1-281-334-1000 to make your reservation and tell the reservationist the group code of "Frame62013" or you may reserve a room on line through the link at Frame6Users-Group.org.

VENDOR PARTICIPATION

Apply for space in the Vendor Fair by May 1, 2013, by completing the Vendor Application Form (page 6 herein) and faxing it to the number on the form. The form may also be mailed with a check to arrive by May 15, 2013 to the address on the form. No vendor will be allowed to participate who has not paid the requisite fees. We do sell out, so apply early. Criteria is First-Come-First-Served.

BOOTH SPACE

There are 3 sizes of booths. The 8'X8' space is \$1300; the 10'X8' is \$1500.00; and the 11'X8' is \$1600.00. Each booth space includes participation in the trade show by two representatives. Each booth is piped and draped and comes with a 6 ft draped table, a sign and two chairs.

CHOOSING YOUR BOOTH

Choose your booth space by referring to the Booth layout diagram shown on page 6 herein or by viewing the latest booth assignments at www.frame6usersgroup.org. Decide on your top three preferred areas. Indicate your first through third location preference by number on the Vendor Application Form, page 6 herein. Note that no guarantee is made as to availability of any area. Spaces are assigned on a first come, first served basis. Booth layout and placement is approximate. Your space number assignment will be on your emailed confirmation. If your space choices are already assigned, you will be contacted for additional options.

BEVERAGE TICKETS

Although the booth space fee helps to pay for the reception during the Vendor Fair, it does not begin to cover beverage service. If you care to purchase beverage tickets to distribute to the Vendor Fair attendees, each ticket is \$7.00 prior to May 15th, 2013. After May 15th and on-site, they are \$7.50 each. **On-site, only cash or checks will be accepted.** *Tickets are non refundable.* Bever-

age tickets are a wonderful way to help draw the user to visit your booth. Attendees must have a beverage ticket to get any beverage — tickets can only be obtained from the exhibitors.

CONFERENCE PROGRAM BOOK — ADS

The Conference Program Book is wire bound and 3-hole punched and includes conference information such as the agenda, questions submitted in advance, and *the attendee list*. The back of the book is devoted to vendor advertisements. Placing an ad is one way to guarantee that an attendee will remember that you were a participant and the only way you will receive an attendee list.

If you place an ad, you will receive a copy of the book AT the meeting. Copies of the Conference Program Book (which include the attendee lists) are available only to Frame 6 Users Group conference advertisers and attendees. Additional copies are \$100.00 each and are available ONLY to advertisers. Ad copy must be sent in by May 15, 2013. Ad copy must be in PC graphic file format, (e.g., .png, .bmp, .jpeg, .tif, or .pdf). Finished sizes are: **1/4 Page:** 3 3/8" wide by 4 3/4" tall — orientation is Portrait; **1/2 Page:** 7" wide by 4 3/4" tall —Landscape orientation; and **Full Page:** 7" wide by 9 3/4" tall—Portrait orientation.

Please note: You will not be provided with a separate attendee list. The only way to know who is there (other than to try to collect business cards) is to place an Ad so that you may then get a Conference Program Book.

Ads may be sent to Wickey Elmo at Wickey.Elmo@Frame6UsersGroup.org

SPONSORSHIPS

The Group greatly appreciates past sponsors and encourages your participation as a sponsor. You may sponsor a lunch, break, or breakfast during the two and 1/2 meeting days. You may have up to 4 representatives attend the function you sponsor without additional cost. You may place literature on the

tables and you may place a sign at the entrance to the function area stating that you are sponsoring the function. A Flat fee is charged for each event sponsorship. See the attached listing of Available Opportunities (page 4 herein).

FRAME 6 USERS GROUP DINNER

On Monday night there will be a reception and dinner. Exhibitors are invited to make reservations to join the Users for this event. Cost is \$125. per person.

CONFIRMATION

Once you have faxed in your participation application, you should receive email confirmation within 5 business days. If you do not receive confirmation with a booth number assignment, please call 704-753-5377 to inquire.

SHIPMENTS

Shipments to the hotel must be addressed to your on-site representative. No one else will sign for or accept responsibility for your shipments or delivery. Shipments must be prepaid and marked with:

Attn:(Your Representative's Name)

Frame 6 Users' Group Trade Show
Booth # _____
The South Shore Harbour Resort & Conference Center.
2500 South Shore Blvd.
League City, TX 77573

Be sure that your on-site representative has the appropriate labels (preferably prepaid) for return shipment.

Shipments should not arrive at the hotel before Friday, June 6th. If your shipment requires special handling (e.g., heavy crates requiring a forklift), you must contact the hotel directly PRIOR to shipment to see if accommodations may be made.

ELECTRICAL REQUIREMENTS

Arrangements for your electrical needs (even an extension cord) must be made by **you** directly with the hotel. If you have lights on your booth, you must make arrangements with the hotel for power.

RESTRICTIONS

Exhibitors are restricted from applying anything to the walls of the facility. Exhibitors are liable for any damage to the hotel caused by their actions. Exhibitors shall not extend their booths into the aisle or outside their confirmed spaces. Pop-up displays are allowed as long as they fit into the assigned space.

By making application to exhibit at the Frame 6 Users Group Vendor Fair, exhibitor acknowledges that it has the necessary insurance to cover its liability and agrees to keep harmless the Frame 6 Users Group, GCSI, the South Shore Harbour Resort and Conference Center, and their employees and agents from any and all claims, losses, and damages to persons or property, governmental charges or fines, attorneys' fees arising out of or caused by exhibitor's use of the exhibition premises.

EXHIBIT SCHEDULE

The following is the schedule of events for pre-approved exhibitors:

Tuesday, June 18, 2013:

11:00 AM—Vendor Badge Pickup and Registration—Crystal Ballroom

11:00 AM—Registered Vendors may set-up.

4:30 — 8:00 PM — Frame 6 Vendor Fair and Reception

AIRPORT

The closest airport to the South Shore Harbour Resort and Conference Center is Hobby Airport—Houston (Code HOU). Hobby Airport is about 15 minutes from the hotel. Bush International is about an hour away (depending upon traffic).

AIRPORT TRANSPORTATION

The hotel contracts with Houston Party Boats to provide pick-up and delivery to Hobby Airport. You must call (281-334-3400) at least 24 hours in advance to make a reservation. If you miss a scheduled pick up, neither GCSI, Houston Party Boats, nor the Hotel are responsible for alternate transportation reimbursement.

QUESTIONS

Call Wickey Elmo at 704-753-5377 or send email to:

Wickey.Elmo@Frame6UsersGroup.org

CANCELLATION

By submitting application to be a vendor and having a booth number attributed to you, you are signing a contract. You are therefore obligated to pay the associated fees and they must be paid prior to your participation. Registration fees will be refunded if cancelled prior to May 15th, less a 10% cancellation fee. Fees are non refundable after May 15th.

FRAME 6 USERS GROUP AVAILABLE SPONSORSHIP OPPORTUNITIES

Shirts for Steering Committee: \$50.00 each— 21 sponsorships available.

Raffle items during sessions: \$100.00 each—3 sponsorships available.

Frame 6 Bags for the Users: Your logo and the Frame 6 Logo screen printed— \$850.00

Just the Frame 6 logo: \$600.00

Food Event Sponsorships:

One Hour Hosted Bar Monday reception/dinner: \$1,500.00 (2 hours available)

Breakfast: \$2,250.00—3 Available

All Day Beverage Service: \$1,200.00 —2 available*

Half Day Beverage Service—\$ 650.00 one available*

Lunches:

Tuesday: \$3,000

Wednesday: \$3,500

Thursday: \$2,500

Afternoon Breaks: \$1,200 (2 available)

Your sponsorships will be announced during the conference, highlighted in the Conference Book, and added to the Frame 6 Users Group web site. If you sponsor the full food function, you may send up to 4 reps without additional cost. Half sponsor of a food function allows you to send 2 reps without additional cost. With a half sponsorship you may have to share the time.

*= Not Considered a Food Function. No rep attendance.



Fax completed form
(without additional cover sheet)
 by 5/15/13* to 704-753-9988
 OR scan and email to
 Wickey.Elmo@Frame6UsersGroup.org



**2013 Vendor
 Participation
 Application Form**

Confirmations will be emailed within 5 business days.

Sign us up for:

	Price
<input type="checkbox"/> 8 X 8 Foot Booth _____ @ \$1,300.00	
<input type="checkbox"/> 10 X 8 Ft. Booth _____ @ \$1,500.00	
<input type="checkbox"/> 11 X 8 Ft. Booth _____ @ \$1,600.00	
<input type="checkbox"/> Additional Reps: _____ @ \$100.00 ea	
<input type="checkbox"/> Beverage Tickets _____ @ \$7.00 ea	
<input type="checkbox"/> Sponsoring: <i>(Please list below)</i>	

<input type="checkbox"/> Monday Dinner # _____ @ \$125.00 each	
<input type="checkbox"/> 1/4 Page Color Ad \$450.00	
<input type="checkbox"/> 1/2 Page Color Ad \$850.00	
<input type="checkbox"/> Full Page Color Ad \$1,250.00	
<input type="checkbox"/> Inside Back Cover Color Ad \$1,750.00	
<input type="checkbox"/> Outside Back Cover Color Ad \$2,000.00	

Total (USD):

Point of Contact Name (will appear in Conference Book)

Company

Address

City, State, Zip Code



Phone Number

Email address

Other Point of Contact Name and Email Address

Method of Payment:

Check (PREFERRED) —
 EMAIL INVOICE TO: _____

Visa 
 MasterCard 

Amount to Charge (US\$): _____

Sorry, due to higher cost, we do not take American Express.

Also note if the Credit Card is an international card, there will be an additional \$20 processing fee

Checks should be made payable to:
GCSI -or- Goose Creek Systems, Inc.
 and mailed to:
 GCSI — Frame 6 Users' Group,
 6224 Howey Bottoms Road
 Indian Trail, NC 28079

Send ad and 35 word or less product/service description by May 15 to Wickey.Elmo@Frame6UsersGroup.org

Credit Card # _____

CVV # (Last 3 digits on back of card) _____ Exp. date _____ Billing Street Address _____ Billing City & State _____

Print Name as on Card _____

Zip code of billing address _____

Authorized Signature _____

Requested Booth Number(s)

Reps Participating (Name as to appear on Badge):

First Choice: _____

Second Choice: _____

Dietary/Ambulatory Restrictions:

Third Choice: _____

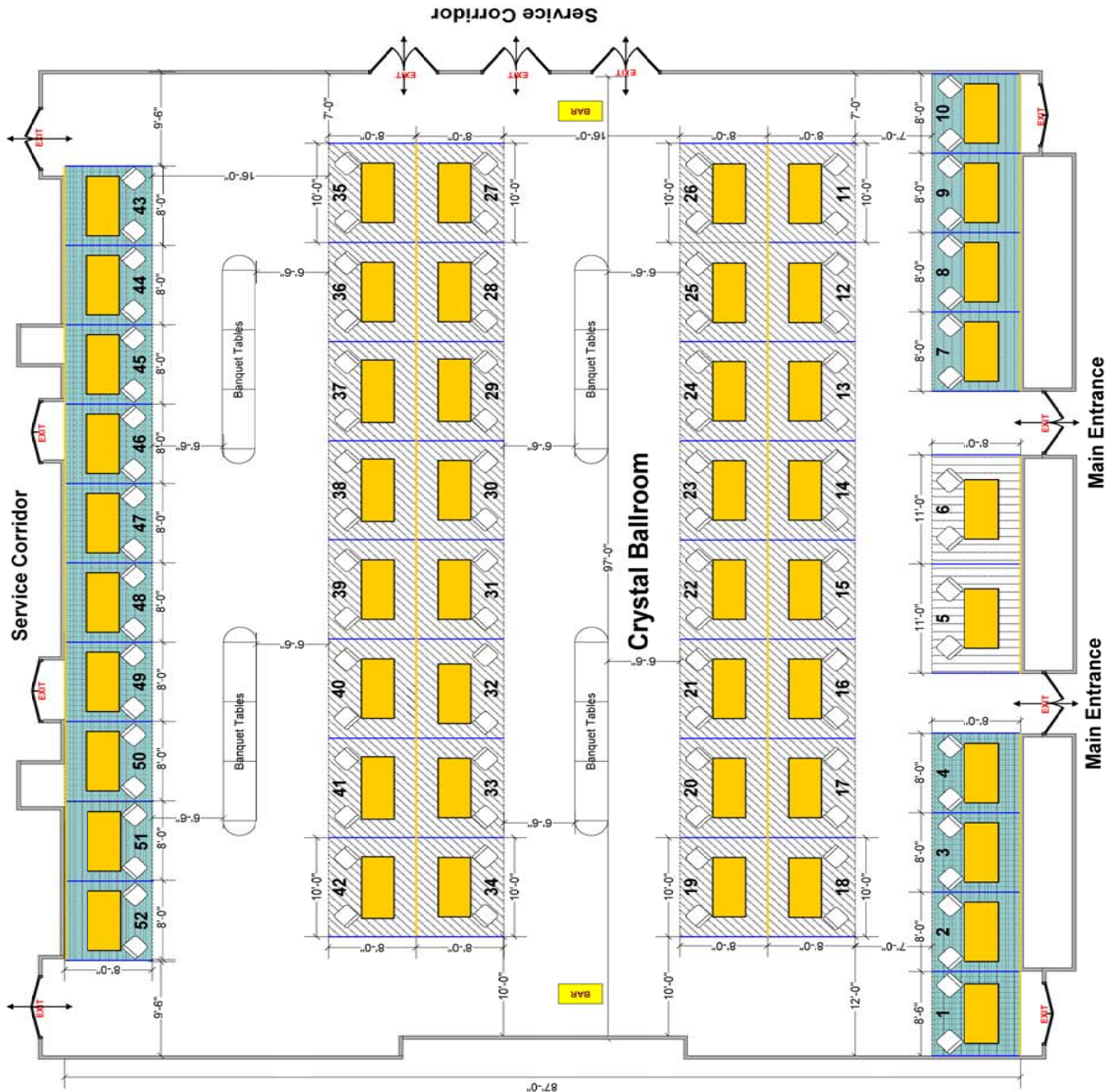


The 2013
 Frame 6 Users Group
 Vendor Fair
 June 18th, 5:00PM - 8:30PM

SOUTH SHORE HARBOUR
 RESORT
 &
 CONFERENCE CENTER
 2500 South Shore Blvd
 League City, TX 77573
 Tel No: 281-334-1000

Questions
 Contact GCSI @ 704-753-5377

- 8' Drape
- 3' Drape
- 18 - 8' x 8'
- 32 - 8' x 10'
- 2 - 8' x 11'



Conference Center Lobby

See www.Frame6UsersGroup.org for updates to this layout